

## **Mission Statement**

*The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.*

### **White Lake Community Library Library Board Meeting Wednesday, May 27, 2020 5:15 pm, via Zoom**

**All Present:** Ruth Grenell, Annlyn McKenzie, Lynnette Johnson, Norm Kittleson, Melissa Martin, Brenda Pawl, Brian Hosticka, & Charles Ayres

**Staff Present:** Virginia DeMumbrum, Pam Osborn, Linda West, and Beth Pierson

1. **Call to Order** - Meeting was called to order at 5:18 p.m.
2. **Approval of the Agenda** - Motion to approve Lynnette , second by Norm. Motion carried.
3. **Approval of the Minutes** - Motion to approve Ruth , second by Melissa. Motion carried.
4. **Treasurer's Report** - Motion to approve Treasurer's Report as is made by Ruth , second by Lynnette . Motion carried.
5. **Approval of Financial Statements** - Motion to approve Ruth, second by Brian. Motion carried.
6. **Approval of Bills to be Paid**- Motion to approve Norm , second by Melissa . Motion carried.
7. **Reports**
  - a. Director's Report & Annual Report - Midland library basement has flooded, Fruitport library as well.
  - b. Policy/Personnel Committee - Coming up a little later in the meeting.
  - c. Finance Committee - No report.
  - d. Government Liaison Committee- Brian would be happy to attend meetings talking about the ballot language.
  - e. Board Development Committee - No report.
8. **Unfinished Business** - None

9. **New Business**

- a. Committee Appointments - New member added to the Finance Committee - Norm will join this committee, filling the seat formerly filled by Donna. We will continue with current members in each committee:

**Board Development Committee**

Ruth Grenell, **Chair**  
Charles Ayres

**Finance Committee**

Lynnette Johnson, **Chair**  
Brian Hosticka  
Norm Kittleson

**Government Liaison**

Brian Hosticka  
Charles Ayres

**Personnel/Policies Committee**

Ruth Grenell, **Chair**  
Brenda Pawl\*  
Melissa Martin

**Strategic Plan Subcommittee**

Brenda Pawl\*  
Annlyn McKenzie

- b. Board Meeting Schedule Adjustment - We would like to meet on July 22, and August 26, and not meet on June 24.

Motion made to change the no meeting date from August 26, to June 24, and to update the board calendar accordingly.

Motion made by Norm and second by Ruth. Motion carried.

- c. Pandemic Preparedness & Response Policy - this policy has been reviewed by the board members and the motion to approve made by Ruth, second by Melissa. Motion carried.

- i. Resolution Addressing Staff Compensation During Pandemic- We are still closed, our policy is expiring at this meeting or until open, we will extend to the next board meeting which is July 22. Motion made by Ruth and second by Brian. Motion carried.

- d. Municipality Visits - Each group will reach out to the municipality they are representing as a board member to schedule time at the next board meeting to go over the ballot language and give an update on the library.

10. **Correspondence** - None

11. **Public Comment** - staff members provided updates and expressed thanks

12. **Adjournment** - Meeting was adjourned at 6:09 p.m.

Respectfully submitted,

*Melissa Martin*, Secretary  
May 26, 2020