Mission Statement

We empower our community by providing experiences, opportunities, and resources to inspire connection, exploration, and learning.

Minutes of the
White Lake Community Library Board Meeting
Held Wednesday, July 22, 2026

Board Members Present: Lynnette Johnson, Breann Fagan, Ruth Grenell, Annlyn McKenzie, Norm Kittleson, Ray Veeder (arrived at 5:00 pm)

Board Members Absent: Brian Hosticka, Charles Ayres

Staff Present: Virginia DeMumbrum

1. **Call to Order –** President McKenzie called the meeting to order at 4:36 pm and led the Pledge of Allegiance

2. **Approval of the Consent Agenda**
   a. Agenda
   b. Minutes of the June 2026 board meeting
   c. Treasurer's Report for June 2026
   d. Financial Statements for June 2026
   e. Bills to be Paid in the amount of $44,960.64
   f. Correspondence – Consumers Energy Distributed Generation letter
   g. Michigan Municipal League Ballot Approval

Motion by N. Kittleson, seconded by R. Grenell, to approve the consent agenda.
Upon Voice Vote: 5 AYES, 0 NAYS
Motion carried.

3. **Reports**
   a. Director's Report – attached
   b. Policy/Personnel Committee – Met to review and discuss upcoming agenda items
   c. Finance Committee – Met to review and discuss upcoming agenda items
   d. Government Liaison Committee – Nothing to report
   e. Board Development Committee – Nothing to report

4. **Unfinished Business**

5. **New Business**

   a. Annual Millage Rate Request, Form L-4029

Motion by R. Grenell, seconded by L. Johnson, to approve the Annual Millage Rate Request, Form L-4029.

Upon Voice Vote: 5 AYES, 0 NAYS
Motion carried.

b. Resolution 2026-03 – Summer Budget Adjustments

Motion by N. Kittleson, seconded by B. Fagan, to approve Resolution 2026-03 Summer Budget Adjustments
YES: Annlyn McKenzie, Lynnette Johnson, Ruth Grenell, Breann Fagan, Norm Kittleson,
ABSENT: Brian Hosticka, Ray Veeder, Charles Ayres
Motion Carried.

c. Resolution 2026-04 – MERS Authorized Signatories

Motion by B.Fagan, seconded by N. Kittleson, to approve Resolution 2026-04 MERS Authorized Signatories
YES: Annlyn McKenzie, Lynnette Johnson, Ruth Grenell, Breann Fagan, Norm Kittleson,
ABSENT: Brian Hosticka, Ray Veeder, Charles Ayres
Motion Carried.

d. Resolution 2026-05 – MERS 457b Plan Adoption

Motion by B.Fagan, seconded by R.Grenell, to approve Resolution 2026-05 MERS 457b Plan Adoption
YES: Annlyn McKenzie, Lynnette Johnson, Ruth Grenell, Breann Fagan, Norm Kittleson,
ABSENT: Brian Hosticka, Ray Veeder, Charles Ayres
Motion Carried.

e. Resolution 2026-06 – Self-check and RFID Bid Acceptance

Motion by L. Johnson, seconded by N. Kittleson, to approve Resolution 2026-06 Self-check and RFID Bid Acceptance
YES: Annlyn McKenzie, Lynnette Johnson, Ruth Grenell, Breann Fagan, Norm Kittleson,
ABSENT: Brian Hosticka, Ray Veeder, Charles Ayres
Motion Carried.

f. Updated Employee Handbook

Motion by R. Veeder, seconded by R. Grenell, to approve the changes to the Employee Handbook.
Upon Voice Vote: 6 AYES, 0 NAYS
Motion carried.

g. Updated Policy Manual

Motion by R. Grenell, seconded by R. Veeder, to approve the changes to the Policy Manual.
Upon Voice Vote: 6 AYES, 0 NAYS
Motion carried.

h. Succession Planning Documents

Motion by L. Johnson, seconded by N. Kittleson, to approve the Succession Planning documents.
Upon Voice Vote: 6 AYES, 0 NAYS
Motion carried.

i. Fall Retreat Dates – September 23rd will be considered for the Fall retreat date.

6. Public Comment – There were none.

7. Adjournment

Motion by R Grenell, seconded by B. Fagan to adjourn the meeting at 5:22 pm.
Upon Voice Vote: 8 AYES, 0 NAYS
Motion carried.

Next Meeting: Wednesday, September 23, 2026 at 4:30 pm