

## **Mission Statement**

*The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.*

### **White Lake Community Library Library Board Meeting Minutes Wednesday, March 22, 2023 Immediately following the Annual Meeting**

**Present: Ruth Grenell, Annlyn McKenzie, Brian Hosticka, Norm Kittleson, Lynnette Johnson, Bobbie Allred**

**Absent: Charles Ayres, Ray Veeder**

**Staff Present: Virginia DeMumbrum, Pam Osborn**

**Guest: Doug Vredeveld**

1. **Call to Order and Pledge of Allegiance**  
President Brian Hosticka called the meeting to order at 5:22 PM
2. **Approval of the Consent Agenda**  
Motion: Ruth Grenell  
Second: Lynnette Johnson  
Vote result: Motion Approved
  - a. Agenda
  - b. Minutes of the February 15, 2023 board meeting
  - c. Treasurer's Report for February, 2023
  - d. Financial Statements for February 2023
  - e. Bills to be Paid \$56,214.45
  - f. Correspondence – Square User Feedback, patron note
3. **Annual Audit Presentation**  
Doug Vredeveld of Vredeveld Haefner LLC was present and reported the library had a good, clean audit. He complimented Virginia and Elly for their work. He made a comment that our library was 1 out of 20 in the state to receive an ARPA Equipment Grant.
4. **Reports**
  - a. Director's Report - attached
  - b. Policy/Personnel Committee- Annlyn reported on policies for this month's meeting.
  - c. Finance Committee- Brian Hosticka reiterated budget adjustments in our audit. Lynnette Johnson offered other options for investing funds.
  - d. Government Liaison Committee- Brian reported several options to connect with legislators with dates of April 25, and a Trustee Round Table on April 13.
  - e. Board Development Committee- no report

**5. Unfinished Business - none**

**6. New Business**

**a. Committee Appointments**

Motion by Ruth Grenell, seconded by Lynnette Johnson, to approve the committee appointments as listed below. Motion carried.

Board Development: Ruth Grenell

Finance Committee: Annlyn McKenzie, Norm Kittleson, Lynnette Johnson

Government Liaison: Norm Kittleson, Brian Hosticka, Charles Ayres

Personnel/Policies: Ruth Grenell, Brian Hosticka, Ray Veeder

Strategic Planning: Annlyn McKenzie, Brian Hosticka, Lynnette Johnson

**b. Resolution 2023-02 - Spring Budget Adjustments**

Motion by Norm Kittleson to approve the resolution.

Second: Annlyn McKenzie

Roll call: Motion passed. Ruth Grenell-Yes, Annlyn McKenzie-Yes, Brian

Hosticka-Yes, Norm Kittleson-Yes, Lynnette Johnson-Yes, Bobbie Allred-Yes

**c. Resolution 2023-03 – CD Reinvestments**

Motion by Ruth Grenell to approve the resolution.

Second: Bobbie Allred

Roll call: Motion passed. Ruth Grenell-Yes, Annlyn McKenzie-Yes, Brian

Hosticka-Yes, Norm Kittleson-Yes, Lynnette Johnson-Yes, Bobbie Allred-Yes

**Resolution 2023-04 – Authorized Check Signers**

Motion by Annlyn McKenzie to approve the resolution.

Second: Lynnette Johnson

Roll call: Motion passed. Ruth Grenell-Yes, Annlyn McKenzie-Yes, Brian

Hosticka-Yes, Norm Kittleson-Yes, Lynnette Johnson-Yes, Bobbie Allred-Yes

**d. New ADA Policy**

Motion by Ruth Grenell to approve the policy.

Second: Norm Kittleson

Vote result: Motion passed.

**e. New Child/Vulnerable Adult Safety Policy**

Motion by Bobbie Allred to postpone discussion.

Second: Ruth Grenell

Vote result: Motion passed.

**f. Updated Collection and Services Policy**

Motion by Ruth Grenell to approve the policy.

Second: Annlyn McKenzie

Vote result: Motion passed.

**g. HealthiestYou Benefit Plan**

Motion by Lynnette Johnson to approve discussion, confirmation that the benefit works as advertised.

Second: Norm Kittleson

Vote result: Motion passed.

**h. Carpet Bid Requests (voice vote to approve advertisement for bids)**

Motion by Norm Kittleson to approve advertisement for bids.

Second: Annlyn McKenzie

Vote result: Motion passed.

**7. Public Comment - *If you wish to address the board on any matter, please state your name and limit your comments to 5 minutes.***

Pam Osborn commented on a Community Foundation Wishlist that was granted for low-vision keyboards. Several patrons commented on approval. Discussion about the Whitehall Business Expo this weekend.

**8. Adjournment**

**Time: 6:43 PM Motion made by Norm Kittleson, Seconded by Ruth Grenell.**

**Next Meeting: Wednesday, April 26 at 5:15 pm**